



i2visa Order Form (Thailand)

1. Checklist of Attesting UK Documents for use in Thailand

Please Cross 'x' in the Appropriate Box '☐' (Item with "*" must be provided)!		Confirmation
Copy of Passport*	TWO copies of your passport photo page only (no original passport)	<input type="checkbox"/>
UK Document(s)*	UK <u>original</u> and <u>photocopy</u> of the document(s) required individually	<input type="checkbox"/>
i2visa Order Form*	i2visa order form can be completed by hand.	<input type="checkbox"/>
Full Service: Regular Service up to 20 working days	1) Certified by our notary public; 2) Legalised by FCDO (an apostille Certificate attached); 3) Authenticated by Royal Thai Embassy; 4) Scanning Service upon request; 5) Shipment Service	One Document (£138) <input type="checkbox"/> Two Documents (£198) <input type="checkbox"/> Three Documents (£258) <input type="checkbox"/>
Part Service: Regular Service up to 8 working days	1) Authenticated by Royal Thai Embassy (Requirement: An apostilled certificate attached to the document.) 2) Scanning Service upon request; 3) Shipment Service	One Document (£68) <input type="checkbox"/> Two Documents (£88) <input type="checkbox"/> Three Documents (£108) <input type="checkbox"/>
Commercial Documents only	The extra charge based on the above appropriate fee for personal documents (Ex. THREE commercial documents - extra £98 ☐)	One Document (Extra £38) <input type="checkbox"/> Two Documents (Extra £68) <input type="checkbox"/>
Delivery Option	Recorded Mail Delivery for UK/Ireland delivery; Courier Service to the world: up to 5 working days; ; Self-arranged Delivery (£0) ☐	To UK/Ireland (£10) <input type="checkbox"/> To Thailand/Others (£45) <input type="checkbox"/>
Your Request	Please tick the following box for us to notarise the <u>original</u> or <u>copied</u> UK document(s):	
	<ul style="list-style-type: none"> • Original ACRO/Disclosure/DBS/NI Access/Birth/Marriage Certificate etc <input type="checkbox"/> • Photocopied Degree/Master/PGCE/ TEFL/ TESOL/ CELTA Certificate etc <input type="checkbox"/> • Bundled Request: Yes or No _____ 	
Payment Option 1:	Account Number: 29702960 Sort Code: 23-69-72 Name: i2visa UK	Reference: Your First and Last Name Payment Date: _____
Payment Option 2:	PayPal Account <input type="checkbox"/> Credit Card <input type="checkbox"/> (The payment methods 5% surcharge on top & oversea customer only)	
Post or Courier all required documents to i2visa's Edinburgh Office (Express or Urgent service is optional.)	Please mail all the above required documents to: i2visa UK, CBC House, 24 Canning Street, Edinburgh, EH3 8EG	
	Express Service (based on regular service)	Extra £38 (1 doc) <input type="checkbox"/> £68 (2 docs) <input type="checkbox"/> £98 (3 docs) <input type="checkbox"/>
	Urgent Service (based on above service)	Extra £98 (1 doc) <input type="checkbox"/> £128 (2 docs) <input type="checkbox"/> £158 (3 docs) <input type="checkbox"/>
	Timescale: 15 working days (Express Service); 10 working days (Urgent Service)	

2. Contact Details: Please brightly complete the following boxes in print. Please note that the apostilled/legalised document(s) will be delivered to the following address (all over the world):

Full name of Applicant and Contact person Country Code (Ex: UK +44) Tel/Mob Number

House/Flat Number/Others Street/Road/Avenue/Others

City or Town Post/Zip Code Country

How did you find us? Please tell us with huge thanks! Email Address

3. Terms and Conditions:

I have read and agree to the terms and conditions of i2visa UK (www.i2visa.co.uk).

Important Notice:

We will **NOT** process your application of attestation until the receipt of full payment. If you make the payment but withdraw your application, we will take off the **30% of the total amount** as our admin charge according to our refund policy. (i2visa's PayPal registered account: i2visauk@gmail.com - used for oversea customers only)

Signature: _____

Date: _____