



i2visa Order Form

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 Company number: SC464380
 Whatsup: 07546905394
 Tel: 01314607023

1. Checklist of Authenticating UK Documents for use in **Egypt**

Please Cross 'x' in the Appropriate Box '☐' (Item with "*" must be provided)!		Confirmation	
Copy of Passport*	TWO copies of your passport photo page only (no original passport)	☐	
UK Document(s)*	UK <u>original</u> and <u>photocopy</u> of the document(s) required individually	☐	
i2visa Order Form*	i2visa order form can be completed by hand.	☐	
Full Service: Regular Service up to 15 working days	1) Certified by our notary public; 2) Legalised by FCDO (an apostille Certificate attached); 3) Authenticated by Egyptian Consulate General; 4) Scanning Service upon request; 5) Shipment Service	One Document (£178) ☐ Two Documents (£258) ☐ Three Documents (£358) ☐	
Part Service: Regular Service up to 8 working days	1) Authenticated by Egyptian Consulate General (Requirement: An apostilled certificate attached to the document.) 2) Scanning Service upon request; 3) Shipment Service	One Document (£98) ☐ Two Documents (£158) ☐ Three Documents (£198) ☐	
Commercial Documents only	The extra charge based on the above appropriate fee for personal documents (Ex. THREE commercial documents - extra £188 ☐)	One Document (Extra £68) ☐ Two Documents (Extra £128) ☐	
Delivery Option	Recorded Mail Delivery for UK/Ireland delivery; DHL Courier Service to the world: up to 5 working days; ; Self-arranged Delivery (£0) ☐	To UK/Ireland (£10) ☐ To Egypt/Others (£45) ☐	
Your Request	Please tick the following box for us to notarise the <u>original</u> or <u>copied</u> UK document(s): <ul style="list-style-type: none"> • Original Degree/TEFL or TESOL Certificate/Background Check Certificate ☐ • Photocopy of Degree Certificate and/or TEFL/TESOL Certificate ☐ • Other Request: _____ 		
Payment Option 1:	Account Number: 20020445 Sort Code: 82-45-05 Reference: Your Full Name Payment Date: _____	1) UK Bank Transfer ☐ 2) PayPal Payment (oversea customers only) ☐ 3) Alipay Payment ☐	
Payment Option 2:	Enclosed Cash* ☐ Enclosed Cheque* ☐ Enclosed Postal Order* ☐ --- Pay to 'i2visa UK Ltd'		
Post or Courier all required documents to i2visa's Edinburgh Office (Express or Urgent service is optional.)	Please mail all the above required documents to: i2visa UK Ltd, Forth House, 28 Rutland Square, Edinburgh, EH1 2BW, UK		
	Express Service (based on regular service)	Extra £58 (1 doc) ☐	£108(2 docs) ☐ £158 (3 docs) ☐
	Urgent Service (based on above service)	Extra£108(1 doc) ☐	£158 (2 docs)☐ £208 (3 docs) ☐
	Timescale in Full Service: 12 working days (Express Service); 9 working days (Urgent Service)		

2. Contact Details: Please brightly complete the following boxes in print. Please note that the legalised/authenticated/other document(s) will be delivered to the following address (all over the world):

Full name of Applicant and Contact person _____ Country Code (Ex: UK +44) Tel/Mob Number _____
 House/Flat Number/Others _____ Street/Road/Avenue/Others _____
 City or Town _____ Post/Zip Code _____ Country _____
 How did you find us? Please tell us with huge thanks! _____ Email Address _____

3. Terms and Conditions:

I have read and agree to the terms and conditions of i2visa UK Ltd (www.i2visa.co.uk).

Important Notice:

We will **NOT** process your application of authentication until the receipt of full payment. If you make the payment but withdraw your application, we will take off the **30% of the total amount** as our admin charge according to our refund policy. (i2visa's PayPal registered account: i2visauk@gmail.com - used for **oversea customers only**) Please print on **SINGLE-SIDE of PAPER** for all forms. We also authenticate UK documents for China&Vietnam&Thailand&Qatar&UAE&Egypt&Kuwait&Algeria&Cuba&Jordan&Iraq&Malaysia&Indonesia etc

Signature: _____

Date: _____