OS

Home Office
Identity & Passport Service

United Kingdom passport application

GET IT RIGHT
USE BLACK BIRO ONLY.

Please check the accompanying guidance to this form carefully.
Fill in this form in **CAPITAL LETTERS** and **black biro** only. Please write only within the white boxes. Your application may be delayed if you make a mistake, if you do not enclose the necessary documents or fee, or if you send photos that do not meet our guidance.
We will electronically scan and store the information you provide. Your passport will have a digital image of your photo and signature.
We will check the details you provide using information held by public and private sector organisations in order to determine whether to issue a passport. Those details may be used by the Identity and Passport Service to test our systems and to ensure the effective operation of passport services. We may also contact you to ask if you are satisfied with such services. We may pass information held on your passport and on related passport records to public and private sector organisations in the UK and abroad when you use your passport, obtain a service or when it is in the public interest to do so.
Further information can be found on our privacy statement at www.ips.gov.uk

SECTION 1 What type of passport are you applying for? Put a cross (X) in the relevant box.

GET IT RIGHT
This form is only for British applicants from certain countries applying from outside the UK. Check the gov.uk website for specific advice about how to renew or apply for your passport from the country you are in.

Renewal of your passport (If you are an adult, see further information on section 1 of the guidance notes.) Adult ☐ Child ☐ (under 16)

Your **first** British Passport Adult ☐ Child ☐ (under 16)

Replacement for a passport that is lost, damaged or stolen Adult ☐ Child ☐ (under 16)

Extension of a passport to full validity Adult ☐ Child ☐ (under 16)

Changes to your existing passport (the renewal fee applies) New name ☐ New photo ☐ Change British national status ☐

Do not cross this box, it is intentionally blank ☐

If you want to pay for a 48-page passport, put a cross (X) in this box (see the payment leaflet for details). This is not available for children. ☐

If you have eyesight difficulties and need a Braille sticker for your passport, put a cross (X) in this box. ☐

SECTION 2 Who is the passport for?

GET IT RIGHT
Please include your full address, including state or province, and post code where applicable. You should include the international code in the phone number boxes. If there are any details that you are not able to fit in the boxes in section 2, use the boxes in section 8 to provide the information in full.

Cross (X) box Mr, Mrs, Miss, Ms, or write your title.
Mr ☐ Mrs ☐ Miss ☐ Ms ☐ or title

Surname

First and middle names

Maiden or all previous names (surname first)

Current address (house number, street name)

Country

Postcode

Date of birth
D D M M Y Y Y Y

Gender Cross (X) the relevant box.
Male ☐ Female ☐

Town of birth

Country of birth (including UK)

Daytime phone number

Evening phone number

E-mail address (You do not have to fill in your e-mail address in capital letters.)

Please initial here before completing next page

SECTION 3

Have you had or been included on any sort of passport before?

(You must fill in this section.)

GET IT RIGHT

If you are applying to replace a lost or stolen passport, you must also fill in form LS01. Please refer to the guidance booklet for details on where to obtain form LS01. We cannot process your application until you send us form LS01. If you have already sent us form LS01 please tell us at Section 8.

A Has the person named in section 2 had any sort of passport (British or otherwise) or been included in any passport before? Yes ☒ Go to 3B below. No ☒

B You must send us all uncancelled passports with the application (say how many in the box). If the passports are lost or stolen, go to 3C.

1 Passport number

2 Passport number

3 Passport number

Lost/Stolen Passport number

c Details of the lost and stolen passport

Issued at

in year

Holders surname at the time it was issued

First and middle names

How the passport was lost, or why it is not available

Date of loss D D M M Y Y Y Y

Place of loss

SECTION 4

Parents' details

GET IT RIGHT

Fill in this section if you are applying:
- for your first adult British passport
- to replace a British passport that has been lost, stolen or damaged
- for a British passport for a child under 16, or
- to extend a British passport.

If there are details you are not able to fit in the boxes in section 4, use the boxes at section 8 to include extra information.

☒ ☒ ☒ ☒

If both parents named below were born after 31st December 1982 OR were born abroad, we will also need the full name, town, country, date of birth and date of marriage of your grandparents (or details of your parents claim to British nationality).
Write these details in Section 8, or on a separate piece of paper. Do not cross the boxes to the left, they are intentionally blank.

Mother's or Parent 1's full name (surname first)

Town and country of birth

Date of birth D D M M Y Y Y Y

Nationality and citizenship at the time of the applicant's birth

If they have a British passport, give the number.

Date of issue D D M M Y Y Y Y

Date of marriage or civil partnership to the father or second parent of the person named in section 2 (if this applies). D D M M Y Y Y Y

Father's or Parent 2's full name (surname first)

Town and country of birth

Date of birth D D M M Y Y Y Y

Nationality and citizenship at the time of the applicant's birth

If they have a British passport, give the number.

Date of issue D D M M Y Y Y Y

Please initial here before completing next page

Office use only

Documents produced

	PT	OB/EX		PT	OB/EX		PT	OB/EX
FBC			PPT			Nat Cert		
SBC			MC			Photos		

Other documents - specify

BOEF Y ☒ N ☒

Block Application

Payment

Payment type Chq ☒ PO ☒ Csh ☒ Cr/Db ☒

Partner Reference

Service Level P ☒ F ☒ S ☒

Post opener number

Counter time

Examiners Ref No

Examiners Signature

SECTION 5 Certificate of registration or naturalisation

Has the person named in section 2 been granted a certificate of registration or naturalisation?
Cross (X) the box.

No ☐ Yes ☐ Give the date of issue here and details below.

Date D D M M Y Y Y Y

Certificate number

Place of issue

SECTION 6 Children aged 12-15

GET IT RIGHT
Please read the notes on applications for children. Section 9 must be signed by a person with parental responsibility for the child.

If the person named in section 2 is aged 12 to 15, they must sign and date this section

Date D D M M Y Y Y Y

Children's signature.
Applications will only be valid if you:
- **Sign the signature box using black biro**
- **Keep within the border**
- **Put date in date box to the left**

Signature

SECTION 7

GET IT RIGHT
This area is intentionally blank, please do not write in this area

SECTION 8 More information

If you need more space, please see the information on section 8 in the guidance notes at www.gov.uk

Please initial here before completing next page

Office use only

Notes

Type of passport

R ☐ SE ☐ SN ☐ DO ☐ DE ☐ N ☐ O ☐ P ☐ C ☐

SECTION 9

Declaration

This must be filled in by the person named in section 2. **If under 16,** their parent or guardian must fill this in instead.

It is a criminal offence to make a false statement to get a passport. If you have made a false statement on this form, you could be prosecuted and could go to prison. Our work includes checking that the countersignature in section 10 is genuine.

I declare that I am 16 years or over (or will be within two weeks) and that:

1 I will return a lost passport to a UK passport office if it comes into my possession;
2 I, or the person named in section 2 of this application (if different), am a British national and have not lost or given up my national status;
3 I have stated if the person named in section 2 was born of a surrogacy arrangement
4 I do not owe any money to the UK Government for repatriation or similar relief;
5 this application does not break the terms of any court order to which I, and the person named in section 2 (if different) am subject;
6 as far as I know all the information I have given in this application is correct;
7 if the application is for a child, I have parental responsibility and I have enclosed any court orders that relate to the child's residence, contact or removal from the UK/country of residence;
8 I, or the person named in section 2 of this application (if different), understand that by voluntarily applying for a British passport, I may lose my citizenship of another country; and
9 I have read both the guidance notes and the caution above and fully understand the consequences of my actions in applying for a passport.

Before signing, please read the guidance booklet
Applications are only valid if you:
- **Sign the signature box using black biro**
- **Keep within the border**
- **Put date in date box below**

Signature

Name, if signing on behalf of a child (title, first name and surname)

Relationship to child

Date D D M M Y Y Y Y

GET IT RIGHT

If a parent or guardian is signing section 9, they must have parental responsibility and should give their relationship to the child. If the parents are not married, the father will not normally have parental responsibility. Please see the guidance notes for more details.

SECTION 10

Countersignatory

If a countersignature is needed, they must fill in this section **after** the rest of the form has been filled in.

Caution **It is a criminal offence to make a false statement to help someone get a passport. Check the form properly before you fill in this section. If you have made any false statements on this form, or if you know that the person applying has made any false statements on this form, you could be prosecuted and could go to prison.**
Our work includes checking that your details are genuine. As a result, we may need to contact you. You should not sign this form if you are a relative of the person applying.

IMPORTANT **If the application is for a child, you are confirming the identity of the adult signing in section 9. You must also be able to identify the child in order to certify the photograph.**

Fill in the following in CAPITAL LETTERS and black biro. (cross (X) box Mr, Mrs, Miss, Ms, or write your title)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ or title

First and middle names

Surname

I confirm that I have known the person named in section 2, or in the case of a child, the adult filling in section 9 (insert their name)

for (insert years) as (please say how - for example, employer, colleague, friend and so on).

yrs

As far as I know, the information on this form is correct. I hold a full current UK, Irish, other EU, US or Commonwealth passport (delete as appropriate). I have read the caution and I understand it.

Profession, professional qualifications or position in the community

Your employer's name and the address you work at (or your private address if this does not apply)

Postcode

Daytime phone number

Current passport number

Evening phone number

Date D D M M Y Y Y Y

Countersignatures will only be valid if you:
- **Sign the signature box using black biro**
- **Keep within the border**
- **Put date in date box above**

By countersigning this application, you agree to us checking passport records to confirm your countersignature.

Signature

GET IT RIGHT

The person acting as the countersignatory must sign section 10.

GET IT RIGHT

Please enclose two photos that meet the IPS photo guidance. On the back of only one photo, the countersignatory must write ***"I certify that this is a true likeness of..."*** giving the full name and title of the person named in section 2. The countersignatory must sign and date this endorsement.

GET IT RIGHT

Please use the boxes at Section 8 to tell us which country's passport your countersignatory holds, and his or her email address.

GET IT RIGHT

To avoid unnecessary delays, please do not use a label or stamp on this form.

Printed in the UK by Adare Limited 771333-001 11/12